

# PTO Meeting November 13th, 2018

**Attendees:** President: Karissa Wendt, VP: Michelle Carr, VP: Alyssa Givens, Treasurer: Julie Shreck, Karen Strandt-Conroy, Carrie Nath, Lisa Beeman, Mary Paul, Briana McCarthy

The meeting was called to order by Karissa at 6:03 pm.

October's Meeting Minutes were read by Dawn Marie. The motion to approve the minutes was made by Karen and seconded by Julie.

The Treasurer's Report was read by Julie. Dawn Marie motioned to approve the report, Karissa seconded.

## Committee Updates

### ~Fundraising by Julie~

#### Box Tops

Additional advertising will be done before Thanksgiving to help remind grandparents to save Box Tops.

Subtotal for November's Box Top collection: 6500!

Second grade won the competition for most Box Tops turned in.

#### Sentry

Sentry needed our tax ID number a second time to start processing receipts from us.

We now have \$50 coming in from receipts that have been turned in to the PTO since it was announced that we are participating in the program again.

#### Scrip

The program should be up and running in time to have gift cards ordered and received before Christmas.

Order forms with many of the selections available will be sent home with students, however, a much larger list of offerings is available on the Scrip website.

The full offering is not being listed on the flyers because of the length of the list, there are a great many businesses participating!

Anyone who goes online to see the list is more than welcome to write in selections in the space provided on the order forms if they would like to order something that is not listed on the order form.

## **Yearbook by Karissa**

The committee will now be chaired by Dawn Marie, Michelle Abey, and Michelle Peacock.

We have been given the option to allow advertisements in the yearbooks to increase the profit and reduce the cost of yearbooks - potentially significantly.

A option has also been offered to add personalization to the front on individual yearbooks for \$5.

The Lifetouch portrait CD is due to the yearbook company by December 15th.

The submission deadline for completed yearbooks is April 23rd to ensure they arrive by May 31st.

## **Old Business**

### **Bucky Books**

The fundraiser closes tomorrow, November 14th.

A total of 75 books have been sold.

A free book was given to anyone who ordered 6 or more Bucky Books.

The profit from the fundraiser is at \$1125.

### **Grandparent's Day**

It was agreed that in the future, we will not hold grandparents day on the same day as parent/teacher conferences.

The guest sign-in process caused a huge back up in the school office since 289 grandparents checked in, with a possible total of 300 in attendance. No suggestion was given to help streamline this process in the future, however, not holding the event the same day as conferences may help ease the strain on office staff.

More coffee will be needed next time. A lot more coffee.

There was an approximate sales total of \$2,000 at the book fair during the event.

Grandparent's Day ended up costing the PTO a very small amount of money, making it a very worthwhile experience in the future.

Thanks to donations, we had the perfect amount of food.

## **Spirit Wear**

There was a profit of \$114 this time.

RBS will not be used for our Spirit Wear orders next time.

With the possibility of a glitter option, the next round of offering will include:

Tall socks

T-Shirts

Sweatshirts

Stocking Hats

## **Parent/Teacher Conference Food**

Thanks to donations, there was plenty of everything except for taco meat.

We only had approximately 3lbs of meat, at least 10lbs will be needed in the future.

## **Cheese and Dip Volunteers**

Michelle and Alyssa will be picking up the dips, which Julie and Dawn Marie will be picking up the cheese.

More volunteers may be needed to help sort the orders.

## **New Business**

### **Paint Night**

The event will be similar to last year's Paint Night with the addition of more colors available.

To reduce waste, participants will be encouraged to share plates of paint with others at their table.

Since it was suggested last year, we will try to have a drying station for finished canvases.

Stencils will be available again, made in the teachers' lounge prior to the event.

146 seats are available for the event.

## **Christmas Store**

The store will not be brought back yet this year, more notice was needed.

It was suggested that we take advantage of after Christmas sales to stock up on items for a Christmas store next year.

## **Mother/Son Event**

A chairperson is still needed for this event.

Julie will chair the event if no one else volunteers to do so.

## **Daddy/Daughter Dance**

A chairperson is still needed for this event.

## **Other Business**

It was suggested that this year's escape rooms have tickets for what time attendees will participate in a room.

The PTO is not paying for classroom magazines this year due to the deadline.

Field Trip Busses

In the past, the PTO has paid a maximum of \$400. Discussion on the topic is tabled until next month's meeting pending the outcome of the cheese fundraiser.

A motion to adjourn the meeting at 7:30pm was made by Karen and seconded by Karissa.